

**OXNARD HARBOR DISTRICT  
BOARD MEETING  
MINUTES**

**MONDAY, January 23, 2017**

**Jason T. Hodge, President**

**Mary Anne Rooney, Vice President**

**Jess Herrera, Secretary**

**Manuel M. Lopez, Commissioner**

**Jess Ramirez, Commissioner**

The regular Board meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jason Hodge at 5:30 p.m. on Monday, January 23, 2017 at 333 Ponomo Street, Port Hueneme, California. Commissioner Mary Anne Rooney participated via teleconferencing pursuant to Government Code Section 54953(b). Following the Pledge of Allegiance, roll call was taken.

**ROLL CALL**

Present: Commissioners Herrera, Hodge, Ramirez

Teleconference: Commissioner Rooney

Absent: Commissioner Lopez

**SPECIAL ORDERS**

**1. Special Recognition**

President Hodge pulled this item from the agenda.

**2. Consideration of Resolution No. 1165 – A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District Adopting the 2017-2020 Memorandum of Understanding (MOU) Between the Oxnard Harbor District and Service Employees International Union, Local 721**

Motion to approve Resolution No. 1165, a Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District adopting the 2017-2020 Memorandum of Understanding (MOU) between the Oxnard Harbor District and Service Employees International Union, Local 721, Commissioner Herrera; Seconded, Commissioner Ramirez.

The vote was as follows by roll call:

AYES: Commissioners Herrera, Hodge, Ramirez and Rooney

NOES: None

ABSENT: Commissioner Lopez

President Hodge declared the motion carried.

**3. Consideration of Resolution No. 1166 – A Resolution of The Board of Harbor Commissioners of the Oxnard Harbor District establishing employment benefits for all Non-MOU Employees**

There were minor corrections to Resolution No. 1166 updating the Secretary name to Jess Herrera and fixing minor grammatical errors. An updated Resolution was provided to the Commissioners and public.

Motion to approve revised Resolution No. 1166, a Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District establishing employment benefits for all Non-MOU employees, Commissioner Herrera; Seconded, Commissioner Ramirez.

The vote was as follows by roll call:

AYES: Commissioners Herrera, Hodge, Ramirez and Rooney

NOES: None

ABSENT: Commissioner Lopez

President Hodge declared the motion carried.

**4. Consideration of Resolution No. 1167 - A Resolution of the Board of Harbor Commissioners of the Oxnard Harbor District establishing benefits for District Commissioners**

President Hodge pulled this item for a discussion at a later date.

**5. Annual Announcement of Appointment to Committees of the Oxnard Harbor District**

President Hodge announced the following appointments to the Operations Committee, Commissioners Herrera and Ramirez; Business Development, Commissioners Lopez and Rooney; Finance Committee, Commissioners Lopez and Rooney; Special Events Committee, Commissioners Hodge and Ramirez and Government and Public Affairs Committee, Commissioners Herrera and Hodge.

**CONSENT AGENDA**

**1. Minutes of the Regular Board Meeting of January 9, 2017**

Motion to approve the Minutes of the Regular Board Meeting of January 9, 2017 as submitted, Commissioner Ramirez; Seconded, Commissioner Herrera.

The vote was as follows by roll call:

AYES: Commissioners Herrera, Hodge and Ramirez

ABSTAIN: Commissioner Rooney

NOES: None

ABSENT: Commissioner Lopez

President Hodge declared the motion carried.

2. **Revised Fiscal Year 2016-2017 Calendar of Events**
3. **Consideration of Ratification and/or Approval of District Disbursements for the period of December 20, 2016 to January 18, 2017**

Motion to approve the revised Fiscal Year 2016-2017 Calendar of Events and the Ratification and/or Approval of District Disbursements for the period of December 20, 2016 to January 18, 2017 as submitted, Commissioner Ramirez; Seconded, Commissioner Herrera.

The vote was as follows by roll call:

AYES: Commissioners Herrera, Hodge, Ramirez and Rooney

NOES: None

ABSENT: Commissioner Lopez

President Hodge declared the motion carried.

## **CEO & PORT DIRECTOR**

### **1. CEO & Port Director's Update - Oral**

Ms. Kristin Decas gave an update on items of interest to the Board of Harbor Commissioners including an update on the upcoming 25<sup>th</sup> Anniversary of the Port of Entry for the Port of Hueneme. Ms. Decas also gave an update on grants, including the grant for Channel Islands Logistics for reach stackers.

### **2. Procurement Schedule**

The Board received a copy of the Oxnard Harbor District's Procurement Schedule. Ms. Decas noted the Audio, Visual, Microphones System RFP bid will close on January 24, 2017.

### **3. Legislative Update**

Casey Elliott of Townsend Public Affairs gave an update on legislation to the Board of Harbor Commissioners.

## **BOARD COMMUNICATION**

Commissioner Rooney noted her attendance at the Association of Pacific Ports Conference and the Ventura County Economic Development Collaborative.

## **BUSINESS DEVELOPMENT**

### **1. Consideration to Extend Rent Deferral And Security Pledge Agreement Between Tractide Marine Corp. and the Oxnard Harbor District**

Motion to extend Rent Deferral And Security Pledge Agreement between Tractide Marine Corp. and the Oxnard Harbor District, Commissioner Herrera; Seconded, Commissioner Ramirez.

The vote was as follows by roll call:

AYES: Commissioners Herrera, Hodge, Ramirez and Rooney

NOES: None

ABSENT: Commissioner Lopez

President Hodge declared the motion carried.

**MARKETING AND FOREIGN TRADE ZONE SERVICES**

**1. Report on Upcoming Activities**

The Board received the report on upcoming community events. Mr. Berg noted he gave the Oxnard City Council a presentation on the Foreign Trade Zone.

**2. Press Report**

The Board received the report on press pertaining to the District.

**MARITIME OPERATIONS**

None.

**CHIEF FINANCE & ADMINISTRATIVE OFFICER REPORT**

**1. Chief Finance & Administrative Officer’s Update – Oral**

Mr. Andrew Palomares updated the Board of Harbor Commissioners on items of interest including the continuance of teamwork building for staff.

**2. Treasurers Report**

Motion to receive the November 2016 Treasurers Report as submitted, Commissioner Herrera; Seconded, Commissioner Ramirez.

The vote was as follows by roll call:

AYES: Commissioners Herrera, Hodge, Ramirez and Rooney

NOES: None

ABSENT: Commissioner Lopez

President Hodge declared the motion carried.

**BOARD OF HARBOR COMMISSIONERS COMMENTS**

Commissioner Hodge noted the hiring of ILWU workers in Long Beach that were advertised in the Los Angeles Times. Commissioner Hodge noted future employment opportunities through the local ILWU should be advertised in local newspapers and outlets.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Board, President Hodge moved to adjourn the meeting to the next regular meeting. Meeting adjourned at 6:18 p.m.

Respectfully Submitted,

Michelle Kinnun  
Executive Aide/Clerk of the Board