

**OXNARD HARBOR DISTRICT  
BOARD MEETING  
MINUTES**

**MONDAY, MARCH 14, 2016**

**Dr. Manuel M. Lopez, President**

**Arlene Fraser, Vice President**

**Jason T. Hodge, Secretary**

**Mary Anne Rooney, Commissioner**

**Jess Herrera, Commissioner**

The regular Board meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Manuel Lopez at 5:30 p.m. on Monday, March 14, 2016 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

**ROLL CALL**

Present: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

Absent: None

Ms. Decas asked that we provide Public Comment at the start of the agenda in order to accommodate guests. President Lopez announced Public Comment would be held first.

**PUBLIC COMMENT**

Mr. Norm Plot, Ventura County Fire Department; Mr. Pete Jensen, County of Ventura Fire Protection District Haz-Mat; Mr. Kevin McGowan, County of Ventura Emergency Services and Sergeant Ron Paul spoke on behalf of their departments to thank Christina Birdsey and the Port of Hueneme for all of their assistance in receiving Port Security Grant funding. The grant funding that was received went to purchase many needed safety items and supplies, many of which were highlighted in a PowerPoint presentation presented to the Board of Harbor Commissioners.

**SPECIAL ORDERS**

1. **Presentation from Darren Kettle, Executive Director of the Ventura County Transportation Commission**

Mr. Darren Kettle, Executive Director of the Ventura County Transportation Commissioner gave a presentation titled Ventura County's Traffic Jam. The presentation included proposals on how to improve traffic in Ventura County and discussed a potential ballot measure for a half-cent sales tax in the County.

## CONSENT AGENDA

1. **Minutes of the Regular Board Meeting of February 22, 2016**
2. **Revised Calendar of Events**
3. **2016 Oxnard Harbor District Standing Board & Committee Calendar**
4. **Consideration of Ratification and/or Approval of District Disbursements for the period of January 18, 2016 to February 16, 2016**

Motion to approve Consent Items as submitted, Commissioner Hodge; Seconded, Commissioner Rooney.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Lopez declared the motion carried.

## CEO & PORT DIRECTOR

### 1. **CEO & Port Director's Update**

Ms. Kristin Decas provided an update to the Board of Harbor Commissioners on items of interest.

### 2. **Procurement Schedule**

The Board received a copy of the Oxnard Harbor District's Procurement Schedule.

### 3. **Policy Schedule**

The Board received a copy of the Oxnard Harbor District's Policy Schedule.

### 4. **Discussion of Current Save Open-Space and Agricultural Resources (SOAR) Initiatives in Relation to District Interests**

The Board of Harbor Commissioners discussed the steps to take to address SOAR at the upcoming City of Oxnard's City Council meeting. Commissioners agreed not to take a position for or against SOAR, but to ask the City not to vote on the item as presented, to give the Port and others additional time to discuss the issue.

Mr. Jim Hensley addressed the Board and stated that he understands the need to protect lands, but he also understands the needs for development.

Motion for staff to speak on behalf of the Board of Harbor Commissioners and ask the City of Oxnard to not take a position, at this time, on SOAR in order for the Port to have additional time to get information and contact SOAR for a meeting, Commissioner Hodge; Seconded, Commissioner Rooney.

Commissioner Herrera excused himself at 6:40 pm, due to a work obligation.

The vote was as follows:

AYES: Commissioners Fraser, Hodge, Lopez and Rooney

NOES: None

ABSENT: Commissioner Herrera

President Lopez declared the motion carried.

## **BOARD COMMUNICATION**

The Commissioners reported on meetings attended over the past month and upcoming meetings for March 2016.

## **MARKETING AND FOREIGN TRADE ZONE SERVICES**

### **1. Report on Upcoming Activities**

The Board received the report on upcoming community events.

### **2. Press Report**

The Board received the report on press pertaining to the District.

### **3. Consideration of the 21st Annual Society of American Military Engineers Golf Tournament Sponsorship**

Motion to approve the 21st Annual Society of American Military Engineers Golf Tournament Sponsorship in an amount not to exceed \$1,000, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows:

AYES: Commissioners Fraser, Hodge, Lopez and Rooney

NOES: None

ABSENT: Commissioner Herrera

President Lopez declared the motion carried.

## **CHIEF OPERATIONS OFFICER REPORT**

### **1. Chief Operations Officer's Update - Oral**

Mr. Demers had no items to report.

## **CHIEF FINANCE & ADMINISTRATIVE OFFICER REPORT**

### **1. Chief Finance & Administrative Officer's Update**

Mr. Palomares had no items to report.

## **BOARD OF HARBOR COMMISSIONERS COMMENTS**

No Comments

## **COMMITTEE REPORTS**

There were no Committees to report on.

## **PUBLIC COMMENT**

No Comments

**ADJOURNMENT**

There being no further business to come before the Board, President Lopez moved to adjourn the meeting. Meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Michelle Kinnun  
Executive Aide/Clerk of the Board