

**OXNARD HARBOR DISTRICT
BOARD MEETING
MINUTES**

Monday, April 24, 2017

Jason T. Hodge, President

Mary Anne Rooney, Vice President

Jess Herrera, Secretary

Manuel M. Lopez, Commissioner

Jess Ramirez, Commissioner

The regular Board meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by Vice President Mary Anne Rooney at 5:30 p.m. on Monday, April 24, 2017 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL

Present: Commissioners Herrera, Ramirez and Rooney

Absent: Commissioners Hodge & Lopez

SPECIAL ORDERS

None

CONSENT AGENDA

1. **Minutes of the Regular Board Meeting of April 10, 2017**
2. **Fiscal Year 2016-2017 Calendar of Events**
3. **2017 Oxnard Harbor District Standing Board & Committee Calendar**
4. **Consideration of Ratification and/or Approval of District Disbursements for the period of March 21, 2017 to April 04, 2017**
5. **Consideration of Additions/Amendments to Vendors and Purchase Order Lists for Fiscal Year 2016-2017**

Motion to approve Consent Agenda as submitted, Commissioner Herrera; Seconded, Commissioner Ramirez.

The vote was as follows:

AYES: Commissioners Herrera, Ramirez and Rooney

NOES: None

ABSENT: Commissioners Hodge & Lopez

Vice President Rooney declared the motion carried.

PUBLIC COMMUNICATIONS

Vice President Rooney moved Item L. Public Communications prior to the CEO & Port Director to accommodate the speaker.

Mr. Will Berg gave his sincere gratitude to all of the Commissioners and staff. Mr. Berg was moved by his retirement celebration and read a poem by Commissioner Herrera dedicated to him in honor of Ray Fosse.

CEO & PORT DIRECTOR

1. CEO & Port Director's Report

An updated CEO & Port Directors report was provided to the Commissioners and public. Ms. Kristin Decas gave an update on items of interest to the Board of Harbor Commissioners including updates on the World Trade Week Event.

2. Procurement Schedule

The Board received a copy of the Oxnard Harbor District's Procurement Schedule. Ms. Decas noted the upcoming projects.

3. Legislative Update

Ms. Decas gave an update on legislation to the Board of Harbor Commissioners including updates on bill AB378.

BOARD COMMUNICATION

Vice President Rooney noted the Port received the County of Ventura 2017 Earth Day Award for Excellence in Environmental Stewardship. The award was presented by Supervisor Kelly Long to the Oxnard Harbor District. Vice President Rooney accepted on the Districts behalf.

CHIEF COMMERCIAL OFFICER

1. Report on Upcoming Activities

Ms. Lacayo reported to the Board on upcoming community events.

2. Press Report

Ms. Lacayo updated the Board on recent press regarding the District.

CHIEF OPERATIONS OFFICER

None

DEPUTY EXECUTIVE DIRECTOR, CFO/CAO

1. Chief Finance & Administrative Officer's Update – Oral

Mr. Andrew Palomares updated the Board of Harbor Commissioners on items of interest including his attendance at the Port Hueneme City Council where they discussed Community Fund projects.

2. Budget Update

Mr. Palomares noted the need to pull this item for further review.

3. Treasurers Report

Motion to receive the March 2017 Treasurers Report, Commissioner Herrera; Seconded, Commissioner Ramirez.

The vote was as follows:

AYES: Commissioners Herrera, Ramirez and Rooney

NOES: None

ABSENT: Commissioners Hodge & Lopez

Vice President Rooney declared the motion carried.

BOARD OF HARBOR COMMISSIONERS COMMENTS

None

COMMITTEE REPORTS

None

ADJOURNMENT

There being no further business to come before the Board, Vice President Rooney moved to adjourn the meeting to the next regular meeting. Meeting adjourned at 5:58 p.m.

Respectfully Submitted,

Michelle Kinnun
Executive Aide/Clerk of the Board