

**OXNARD HARBOR DISTRICT
BOARD MEETING
MINUTES
MONDAY, JULY 27, 2015**

Jess Herrera, President

Dr. Manuel M. Lopez, Vice President
Jason T. Hodge, Commissioner

Arlene Fraser, Secretary
Mary Anne Rooney, Commissioner

The regular Board meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jess Herrera at 5:30 p.m. on Monday, July 27, 2015 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL

Present: Commissioners Fraser, Herrera and Rooney
Absent: Commissioners Hodge and Lopez

SPECIAL ORDERS

1. California Special Districts Association (CSDA) 2015 Board Elections

Motion to cast the Districts vote in the CSDA 2015 Board Elections for Elaine Magner, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows by roll call:

AYES: Commissioners Fraser, Herrera and Rooney
NOES: None
ABSENT: Commissioners Hodge and Lopez

President Herrera declared the motion carried.

**2. Resolution No. 1151, A Resolution of the Board of Harbor Commissioners–
Notification of Taxation Amount Pursuant to the Harbors and Navigation Code**

Motion to approve Resolution No. 1151, A Resolution of the Board of Harbor Commissioners–
Notification of Taxation Amount Pursuant to the Harbors and Navigation Code,
Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows by roll call:

AYES: Commissioners Fraser, Herrera and Rooney
NOES: None
ABSENT: Commissioners Hodge and Lopez

President Herrera declared the motion carried.

CONSENT AGENDA

- 1. Minutes of the Regular Board Meeting of July 13, 2015**
- 2. Revised Calendar of Events**
- 3. 2015 Oxnard Harbor District Standing Board & Committee Calendar**

4. **Consideration of Ratification and/or Approval of District Disbursements for the period of July 3 2015 to July 16, 2015**
5. **Consideration of Additions/Amendments to Vendors and Purchase Order Lists for Fiscal Year 2014-2015 (Motion)**

Motion to approve the Consent Agenda Items 1 through 5 as submitted, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows:

AYES: Commissioners Fraser, Herrera and Rooney

NOES: None

ABSENT: Commissioners Hodge and Lopez

President Herrera declared the motion carried.

CEO & PORT DIRECTOR

1. Update on Trade Mission to Mexico

Ms. Decas provided an update to the Board of Harbor Commissioners on the status of the Trade Mission to Mexico and provided a letter from Mr. Gus Hein outlining details of the mission.

2. CEO & Port Director's Report

Ms. Decas provided an update to the Board of Harbor Commissioners on activities for the Port of Hueneme that included Port Security Fencing; Grant Funds; Two active Interns; OPS deepening project preliminary agreement; Strategic Plan Comment period; WTC license and MOU; Security Gates; Legislation updates and the CFAC meeting. Ms. Decas also commended Will Berg on the Salsa Festival and Christina Birdsey on the MAST program for having the Smithsonian lab at the Port

3. Procurement Schedule

The Board received a copy of the Oxnard Harbor District's Procurement Schedule.

4. Policy Schedule

The Board received a copy of the Oxnard Harbor District's Policy Schedule.

5. AB678 Energy Efficiency and Greenhouse Gas Reduction Bill

Ms. Lacayo gave an overview of the AB678 Energy Efficiency and Greenhouse Gas Reduction Bill.

Motion to write a letter of support for the AB678 Energy Efficiency and Greenhouse Gas Reduction Bill, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows:

AYES: Commissioners Fraser, Herrera and Rooney

NOES: None

ABSENT: Commissioners Hodge and Lopez

President Herrera declared the motion carried.

6. Consideration of Modification No. 9 to the Contract with HROD, Inc. Mr. John O'Donnell Contract

Motion to approve Modification No. 9 to the contract with HROD, Inc. Mr. John O'Donnell contract, Commissioner Fraser; Seconded, Commissioner Rooney.

The vote was as follows:

AYES: Commissioners Fraser, Herrera and Rooney

NOES: None

ABSENT: Commissioners Hodge and Lopez

President Herrera declared the motion carried.

BOARD COMMUNICATION

The Commissioners reported on meetings attended over the past month and upcoming meetings for August 2105.

MARKETING AND FOREIGN TRADE ZONE SERVICES

1. Report on Upcoming Activities

The Board received the report on upcoming community events.

2. Press Report

The Board received the report on press pertaining to the District.

3. Consideration of 2015 Ventura County Ag Summit Support

Motion to approve support of the 2015 Ventura County Ag Summit in the amount \$3,000, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows:

AYES: Commissioners Fraser, Herrera and Rooney

NOES: None

ABSENT: Commissioners Hodge and Lopez

President Herrera declared the motion carried.

CHIEF OPERATIONS OFFICER REPORT

1. Chief Operations Officer's Update - Oral

Mr. Demers gave an update to the Board.

2. Authorization to Proceed to Phases 2 and 3 of NorthSouth GIS, LLC Contract

Motion to proceed to Phases 2 and 3 of NorthSouth GIS, LLC contract, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows:

AYES: Commissioners Fraser, Herrera and Rooney

NOES: None

ABSENT: Commissioners Hodge and Lopez

President Herrera declared the motion carried.

CHIEF FINANCE & ADMISTRATIVE OFFICER REPORT

1. Chief Finance & Administrative Officer's Update

Mr. Palomares gave an update to the Board.

2. Treasurer's Reports

Motion to approve the Treasurers reports for the months of January, February and March 2015, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows:

AYES: Commissioners Fraser, Herrera and Rooney

NOES: None

ABSENT: Commissioners Hodge and Lopez

President Herrera declared the motion carried.

3. Consideration of the repeal of Policy #3175.01 Catering Trucks

Motion to repeal Policy #3175.01 Catering Trucks, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows:

AYES: Commissioners Fraser, Herrera and Rooney

NOES: None

ABSENT: Commissioners Hodge and Lopez

President Herrera declared the motion carried.

BOARD OF HARBOR COMMISSIONERS COMMENTS

Commissioner Rooney reported the Joint Land Use Study (JLUS) is out for public review and is scheduled for two public workshops on August 4 and 5, 2015.

PUBLIC COMMENT

Ms. Tracy Sisson-Phillips, President & CEO of the Port Hueneme Chamber of Commerce updated the Board on Chamber happenings for the next month.

ADJOURNMENT

There being no further business to come before the Board, President Herrera moved to adjourn the meeting. Meeting adjourned at 6:33 p.m.

Respectfully Submitted,

Michelle Kinnun
Executive Aide/Clerk of the Board