

BOARD OF HARBOR COMMISSIONERS

Dr. Manuel M. Lopez President  
Arlene N. Fraser Vice President  
Jason T. Hodge Secretary  
Mary Anne Rooney Commissioner  
Jess Herrera Commissioner

PORT MANAGEMENT

Kristin Decas CEO & Port Director

Foreign Trade Zone #205



WORLD TRADE CENTER  
OXNARD

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**BOARD MEETING**  
**Monday, August 8, 2016**  
**At 5:30 pm**

The entire agenda documentation is available for review in the lobby of District's Building at 333 Ponoma Street, Port Hueneme. The agenda is also available on the District's website at: [www.portofhueneme.org](http://www.portofhueneme.org).

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE TRANSACTED OR DISCUSSED AT THE REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS TO BE HELD ON MONDAY, AUGUST 8, 2016, AT **333 PONOMA STREET**, PORT HUENEME, CALIFORNIA

**A. Pledge of Allegiance to The Flag of The United States of America**

**B. Roll Call**

**C. Special Orders**  
None

**D. Consent Agenda**

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless an item is pulled by a Board member from the Calendar. Pulled items will be discussed and acted on separately by the Board.

1. [Minutes of the Regular Board Meeting of July 25, 2016 \(Motion\)](#)
2. [Revised Fiscal Year 2016-2017 Calendar of Events \(Motion\)](#)
3. [2016 Oxnard Harbor District Standing Board & Committee Calendar \(Information\)](#)
4. [Consideration of Ratification and/or Approval of District Disbursements for the period of July 20, 2016 to August 02, 2016 \(Motion\)](#)

**E. CEO & Port Director**

1. [CEO & Port Director's Update - Oral \(Information\)](#)
2. [Update on Legislative Advocacy of Townsend Public Affairs \(Information\)](#)
3. [Procurement Schedule \(Information\)](#)
4. [Policy Schedule \(Information\)](#)



**F. Board Communication**

Commissioner's report of attendance at meetings, activities approved on the Calendar of Events, or civic or special functions (Information)

**G. Business Development – Dona Lacayo**

1. [Consideration of Approval for Professional Services for the Port of Hueneme's Tariff with McKasson & Klein LLP \(Motion\)](#)
2. [Consideration of Sponsorship for the 4th Annual Ventura County Farm Day Event of Students for Eco-Education and Agriculture \(SEEAG\) \(Motion\)](#)

**H. Marketing and Foreign Trade Zone Services – Will Berg**

1. [Report on Upcoming Activities and Activities Attended \(Information\)](#)
2. [Press Report \(Information\)](#)
3. [Consideration of Kathy Long Retirement Event Sponsorship \(Motion\)](#)

**I. Chief Operations Officer – John Demers**

1. [Chief Operations Officer's Update - Oral \(Information\)](#)
2. [Consideration of Approval to Execute a Public Works Contract with Summer Construction, Inc. for Seawall Repair Project \(Motion\)](#)
3. [Consideration of Approval for Modification to the Approved Energy Lighting Project, the Purchase of Starlite High Mast Fixtures and Installation by Contractor Facility Solutions Group through NJPA \(Motion\)](#)

**J. Chief Finance & Administrative Officer – Andrew Palomares**

1. [Chief Finance & Administrative Officer's Update - Oral \(Information\)](#)
2. [Notification of 6<sup>th</sup> Consecutive Finance Award Received from the Government Finance Officers Association \(GFOA\) For "Certification of Achievement for Excellence In Financial Reporting" \(Information\)](#)
3. [Notification of Bond Rating Upgrade on the District's 2011A and 2011B Bond Debt Issuance. \(Information\)](#)
4. [Consideration of Adoption of Policy – 401.2 Investment and Designation of Treasurer Policy. \(Motion\)](#)
5. [Treasurers Reports \(Motion\)](#)



**K. Board of Harbor Commissioners Comment**

Board members may present non-agenda items for informational purposes only (Information)

**L. Committee Reports**

Commissioner's update of attended Oxnard Harbor District Committee meetings (Information)

**M. Public Communications**

Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District and not on the Agenda may do so. Please approach the podium. All comments are subject to a three minute time limit.

**N. Closed Session**

1. CONFERENCE WITH LABOR NEGOTIATORS (Gov't Code 54957.6)  
Agency designated representatives Kristin Decas, CEO & Port Director  
Employee organization: Service Employees International Union Local No. 721
2. Pursuant to Employee Contract and Government Code Section 54957 Personnel:  
Evaluation of the CEO & Port Director

**O. Adjournment**

The Board will adjourn to the **regular Board Meeting on Monday, August 22, 2016** or call of the President.

The public may address any item on the Agenda by submitting a speaker card to the Executive Aide/Clerk of the Board prior to or during the time the matter is addressed by the Board. Speaker comments are limited to three minutes.

The Oxnard Harbor District complies with the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, contact the Executive Aide/Clerk of the Board at (805) 488-3677 forty-eight hours prior to the meeting to enable the District to make reasonable arrangements to allow participation in this meeting.