

BOARD OF HARBOR COMMISSIONERS

Dr. Manuel M. Lopez President  
Arlene N. Fraser Vice President  
Jason T. Hodge Secretary  
Mary Anne Rooney Commissioner  
Jess Herrera Commissioner

PORT MANAGEMENT

Kristin Decas CEO & Port Director

Foreign Trade Zone #205



WORLD TRADE CENTER  
OXNARD

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**BOARD MEETING**  
**Monday, September 12, 2016**  
**At 5:30 pm**

The entire agenda documentation is available for review in the lobby of District's Building at 333 Ponoma Street, Port Hueneme. The agenda is also available on the District's website at: [www.portofhueneme.org](http://www.portofhueneme.org).

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE TRANSACTED OR DISCUSSED AT THE REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS TO BE HELD ON MONDAY, SEPTEMBER 12, 2016, AT **333 PONOMA STREET**, PORT HUENEME, CALIFORNIA

**A. Pledge of Allegiance to The Flag of The United States of America**

**B. Roll Call**

**C. Special Orders**

1. [Presentation by Mike Conroy and Consideration to Oppose the Designation of California Offshore Marine Monuments that Prohibit Fishing Under the Antiquities Act \(Motion\)](#)
2. [Consideration of Casting Vote for the Special District Alternate Member of the Ventura Local Agency Formation Commission \(Motion\)](#)

**D. Consent Agenda**

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless an item is pulled by a Board member from the Calendar. Pulled items will be discussed and acted on separately by the Board.

1. [Minutes of the Regular Board Meeting of August 22, 2016 \(Motion\)](#)
2. [Revised Fiscal Year 2016-2017 Calendar of Events \(Motion\)](#)
3. [2016 Oxnard Harbor District Standing Board & Committee Calendar \(Information\)](#)
4. [Consideration of Ratification and/or Approval of District Disbursements for the period of August 15, 2016 to September 06, 2016 \(Motion\)](#)



**E. CEO & Port Director**

1. [CEO & Port Director's Update - Oral \(Information\)](#)
2. [Update on State and Federal Legislation \(Information\)](#)
3. [Procurement Schedule \(Information\)](#)
4. [Community Campaign \(Information\)](#)

**F. Board Communication**

Commissioner's report of attendance at meetings, activities approved on the Calendar of Events, or civic or special functions (Information)

**G. Business Development – Dona Lacayo**

1. [Consideration of Approval of Ground Lease Agreement Between the Oxnard Harbor District and Wallenius Wilhelmsen Logistics \(Motion\)](#)

**H. Marketing and Foreign Trade Zone Services – Will Berg**

1. [Report on Upcoming Activities and Activities Attended \(Information\)](#)
2. [Press Report \(Information\)](#)

**I. Chief Operations Officer – John Demers**

1. [Chief Operations Officer's Update - Oral \(Information\)](#)
2. [Consideration to Authorize the CEO to Execute an Agreement Between Oxnard Harbor District and Encompass Consultant Group, Inc. for the Design of GAP Area Parking Lot Improvements Funded by the U.S. Navy Long Term Maintenance Reserve Fund \(Motion\)](#)
3. [Consideration to Authorize the CEO to Execute an Agreement Between Oxnard Harbor District and Lucci & Associates Inc. for the Design of Wharf-4 Lighting Improvements Funded 100% by the Joint Use Agreement Fund \(Motion\)](#)
4. [Consideration of Professional Services Agreement Between the Oxnard Harbor District and AECOM for Engineering Services: Berth-3 Deepening 30% Design \(Motion\)](#)
5. [Authorization to Proceed with MOU with Ventura County Sheriff's Office and Purchase of Equipment \(Motion\)](#)



**J. Chief Finance & Administrative Officer – Andrew Palomares**

1. [Chief Finance & Administrative Officer’s Report \(Information\)](#)
2. [Consideration of Sponsorship of the Annual Banana Festival Through Payment to Non-profit Port of Hueneme Banana Festival, Inc. \(Motion\)](#)

**K. Board of Harbor Commissioners Comment**

Board members may present non-agenda items for informational purposes only (Information)

**L. Committee Reports**

Commissioner’s update of attended Oxnard Harbor District Committee meetings (Information)

**M. Public Communications**

Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District and not on the Agenda may do so. Please approach the podium. All comments are subject to a three minute time limit.

**N. Closed Session**

1. CONFERENCE WITH LABOR NEGOTIATORS (Gov’t Code 54957.6)  
Agency designated representatives Kristin Decas, CEO & Port Director  
Employee organization: Service Employees International Union Local No. 721
2. Pursuant to Employee Contract and Government Code Section 54957 Personnel:  
Evaluation of the CEO & Port Director

**O. Adjournment**

The Board will adjourn to the **regular Board Meeting on Monday, September 26, 2016** or call of the President.

The public may address any item on the Agenda by submitting a speaker card to the Executive Aide/Clerk of the Board prior to or during the time the matter is addressed by the Board. Speaker comments are limited to three minutes.

The Oxnard Harbor District complies with the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, contact the Executive Aide/Clerk of the Board at (805) 488-3677 forty-eight hours prior to the meeting to enable the District to make reasonable arrangements to allow participation in this meeting.