

**OXNARD HARBOR DISTRICT  
BOARD MEETING  
MINUTES**

**MONDAY, OCTOBER 10, 2016**

**Dr. Manuel M. Lopez, President**

**Arlene Fraser, Vice President**

**Jason T. Hodge, Secretary**

**Mary Anne Rooney, Commissioner**

**Jess Herrera, Commissioner**

The regular Board meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Manuel Lopez at 5:30 p.m. on Monday, October 10, 2016 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

**ROLL CALL**

Present: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

Absent: None

President Lopez requested Vice President Fraser to proceed as acting President for the remainder of the meeting.

**SPECIAL ORDERS**

1. **Presentation of Resolution No. 1163, A Resolution Honoring Kathy Long for Her Lifetime of Achievements and Contributions to Ventura County and the Port of Hueneme**

The Board of Harbor Commissioners presented Kathy Long with a Board resolution, No. 1163, honoring her for the lifetime of achievements and contributions to Ventura County and the Port of Hueneme. Kathy Long worked tirelessly and was a great champion for the Port of Hueneme.

**CONSENT AGENDA**

1. **Minutes of the Regular Board Meeting of September 26, 2016**
2. **Revised Fiscal Year 2016-2017 Calendar of Events**
3. **2016 Oxnard Harbor District Standing Board & Committee Calendar**
4. **Consideration of Ratification and/or Approval of District Disbursements for the period of September 20, 2016 to October 4, 2016**

Motion to approve Consent Items as submitted, Commissioner Rooney; Seconded, Commissioner Hodge.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

Vice President Fraser declared the motion carried.

## **CEO & PORT DIRECTOR**

### **1. CEO & Port Director's Update - Oral**

Ms. Kristin Decas gave an update of items of interest to the Board of Harbor Commissioners including the PMA Fresh Summit and the Oxnard Chamber State of the Port event.

### **2. Procurement Schedule**

The Board received a copy of the Oxnard Harbor District's Procurement Schedule.

### **3. Legislative Update**

Ms. Kristin Decas gave an update of items of interest to the Board of Harbor Commissioners on current and upcoming legislation.

## **BOARD COMMUNICATION**

The Commissioners reported on meetings attended over the past month and upcoming meetings for October 2016. Commissioner Mary Anne Rooney attended the Ventura County Special District's Association (VCSDA) meeting on Infragard.

## **BUSINESS DEVELOPMENT**

None

## **MARKETING AND FOREIGN TRADE ZONE SERVICES**

### **1. Report on Upcoming Activities**

The Board received the report on upcoming community events.

### **2. Press Report**

The Board received the report on press pertaining to the District.

### **3. Consideration of the 6th Annual Caregivers Silverstrand Open Sponsorship**

Secretary Hodge recused himself from the room, due to a potential conflict of interest as Secretary Hodge is the event founder.

Motion to approve sponsorship of the 6th Annual Caregivers Silverstrand Open in an amount not to exceed \$500, Commissioner Rooney; Seconded, Commissioner Herrera.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Lopez and Rooney

NOES: None

ABSENT: None

RECUSED: Commissioner Hodge

Vice President Fraser declared the motion carried.

## **CHIEF OPERATIONS OFFICER**

### **1. Chief Operations Officer's Update – Oral**

Mr. John Demers updated the Board of Harbor Commissioners on items of interest including the new speaker system, and the completion of the revetment wall.

## **CHIEF FINANCE & ADMINISTRATIVE OFFICER REPORT**

### **1. Chief Finance & Administrative Officer's Update – Oral**

Mr. Andrew Palomares on items of interest to the Board of Harbor Commissioners.

### **2. Treasurers Report**

Motion to receive the Treasurers report for the month ending August 31, 2016, Commissioner Hodge; Seconded, Commissioner Rooney.

The vote was as follows:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

Vice President Fraser declared the motion carried.

## **BOARD OF HARBOR COMMISSIONERS COMMENTS**

None.

## **COMMITTEE REPORTS**

None.

## **PUBLIC COMMENT**

None.

## **CLOSED SESSION**

General Counsel Ruben Duran announced one item would be discussed in Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators as listed on the duly-posted agenda.

Following Closed Session, Mr. Duran announced pursuant to Government Code Section 54957.6 conference with labor negotiators, the Board discussed and provided direction to its negotiators, with no reportable action.

## **ADJOURNMENT**

There being no further business to come before the Board, Vice President Fraser moved to adjourn the meeting. Meeting adjourned at 7:05 p.m.

Respectfully Submitted,

Michelle Kinnun  
Executive Aide/Clerk of the Board