

**OXNARD HARBOR DISTRICT
BOARD MEETING
MINUTES
MONDAY, OCTOBER 12, 2015**

Jess Herrera, President

Dr. Manuel M. Lopez, Vice President
Jason T. Hodge, Commissioner

Arlene Fraser, Secretary
Mary Anne Rooney, Commissioner

The regular Board meeting of the Oxnard Harbor District, Board of Harbor Commissioners was called to order by President Jess Herrera at 5:30 p.m. on Monday, September 14, 2015 at 333 Ponomo Street, Port Hueneme, California. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL

Present: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney
(Commissioner Lopez participated via teleconference)

Absent: None

2020 STRATEGIC PLAN

1. Consideration to Adopt the 2020 Strategic Plan

Ms. Decas presented the final 2020 Strategic Plan along with the comments the Port received on the plan. Commissioner Rooney noted the 2020 Strategic Plan should indicate that it aligns with the Joint Land Use Study, support implementation of the Joint Land Use Study consistent with Port's objectives.

Motion to adopt the 2020 Strategic Plan as amended, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows by roll call:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Herrera declared the motion carried.

2. Visioning on Community Outreach Campaign

Ms. Decas gave an overview on the Visioning on Community Outreach Campaign.

SPECIAL ORDERS

1. Consideration to Appoint a Representative from the Oxnard Harbor District to Sit on the Economic Development Corporation of Oxnard Board

Commissioner’s discussed whether a Commissioner or staff member should represent the Oxnard Harbor District on the Economic Development Corporation of Oxnard Board.

Motion to direct CEO & Port Director to appoint a staff representative from the Oxnard Harbor District to sit on the Economic Development Corporation of Oxnard Board, Commissioner Hodge; Seconded, Commissioner Fraser.

The vote was as follows by roll call:

AYES: Commissioners Fraser, Herrera, and Hodge

NOES: None

ABSENT: Commissioners Lopez and Rooney

President Herrera declared the motion carried.

CONSENT AGENDA

1. Minutes of the Regular Board Meeting of September 14, 2015 and the Special Board Meeting of October 2, 2015

4. Consideration of Ratification and/or Approval of District Disbursements for the period of August 18, 2015 to September 9, 2015 (Information)

Motion to approve Consent Item 1 and 4 as submitted, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows by roll call:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Herrera declared the motion carried.

Consent Items 2 and 3 were pulled for revisions. Revised reports were provided to the Board of Harbor Commissioners and to the public.

2. Revised Calendar of Events

3. Revised 2015 Oxnard Harbor District Standing Board & Committee Calendar

Motion to approve Consent Item 2 and 3 as revised, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows by roll call:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Herrera declared the motion carried.

CEO & PORT DIRECTOR

1. CEO & Port Director's Update

Ms. Kristin Decas stated "In accord with subsection (a)(3) of section 54957.1 of the Brown Act, I am pleased to report that the Board of Harbor Commissioners and the City Council of the City of Port Hueneme have approved a global settlement of all of their claims, successfully bringing to a close nearly two years of litigation between the parties. The settlement agreement has been executed by both parties and is available for public review at the offices of the Oxnard Harbor District. The settlement consists of the following major points: The City and the Port have agreed to the manner in which "gross operating revenues" are defined and calculated for the remaining lives of the three agreements between the parties, providing predictability and certainty to the contours of the financial relationship between the entities; The Port has taken over several leasehold interests on lands it owned, giving control of those properties back to the Port sooner than had originally been contemplated; The City will be paid \$1.1 million for those leasehold interests in exchange for releasing them early; The Port will contribute \$100 thousand to a community benefits fund that will be managed and directed by a committee consisting of representatives from the Port and the City."

2. Procurement Schedule

The Board and public received a revised copy of the Oxnard Harbor District's Procurement Schedule.

3. Policy Schedule

The Board received a copy of the Oxnard Harbor District's Policy Schedule.

4. Consideration to Approve Memorandum of Understanding with the Port of Ensenada

Motion to approve Memorandum of Understanding with the Port of Ensenada, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows by roll call:

AYES: Commissioners Fraser, Herrera, Hodge, Lopez and Rooney

NOES: None

ABSENT: None

President Herrera declared the motion carried.

BOARD COMMUNICATION

The Commissioners reported on meetings attended over the past month and upcoming meetings for October 2105.

MARKETING AND FOREIGN TRADE ZONE SERVICES

1. Report on Upcoming Activities

The Board received the report on upcoming community events.

2. Press Report

The Board received the report on press pertaining to the District.

CHIEF OPERATIONS OFFICER REPORT

1. Chief Operations Officer's Update - Oral

Mr. Demers gave an update to the Board.

2. Consideration for Approval of Award for the Sewer Service Lateral Replacement Project to COR Plumbing (Motion)

Motion to approve award for the Sewer Service Lateral Replacement Project to COR Plumbing in the amount of \$56,400, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows by roll call:

AYES: Commissioners Fraser, Herrera, Hodge Lopez and Rooney

NOES: None

ABSENT: None

President Herrera declared the motion carried.

CHIEF FINANCE & ADMISTRATIVE OFFICER REPORT

1. Chief Finance & Administrative Officer's Update

Mr. Palomares gave an update to the Board.

2. Consideration of a Capital Asset Purchase of an Administration-Operations Vehicle

Motion to approve a capital asset purchase of an Administration-Operations vehicle, Commissioner Rooney; Seconded, Commissioner Fraser.

The vote was as follows by roll call:

AYES: Commissioners Fraser, Herrera, Hodge Lopez and Rooney

NOES: None

ABSENT: None

President Herrera declared the motion carried.

BOARD OF HARBOR COMMISSIONERS COMMENTS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Board, President Herrera moved to adjourn the meeting. Meeting adjourned at 6:40 p.m.

Respectfully Submitted,

Michelle Kinnun

Executive Aide/Clerk of the Board