

**BOARD OF HARBOR COMMISSIONERS**

Jess Herrera President  
Dr. Manuel M. Lopez Vice President  
Arlene N. Fraser Secretary  
Jason T. Hodge Commissioner  
Mary Anne Rooney Commissioner

**PORT MANAGEMENT**

Kristin Decas CEO & Port Director

Foreign Trade Zone #205



WORLD TRADE CENTER  
OXNARD

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**REVISED**

**BOARD MEETING**  
**Monday, November 23, 2015**  
**At 5:30 pm**

The entire agenda documentation is available for review in the lobby of District's Building at 333 Ponoma Street, Port Hueneme. The agenda is also available on the District's website at: [www.portofhueneme.org](http://www.portofhueneme.org).

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE TRANSACTED OR DISCUSSED AT THE REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS TO BE HELD ON MONDAY, NOVEMBER 23, 2015, AT **333 PONOMA STREET**, PORT HUENEME, CALIFORNIA

**A. Pledge of Allegiance to The Flag of The United States of America**

**B. Roll Call**

**C. Consent Agenda**

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless an item is pulled by a Board member from the Calendar. Pulled items will be discussed and acted on separately by the Board.

1. [Minutes of the Regular Board Meeting of November 9, 2015 \(Motion\)](#)
2. [Revised Calendar of Events \(Motion\)](#)
3. [2015 Oxnard Harbor District Standing Board & Committee Calendar \(Information\)](#)
4. [Consideration of Ratification and/or Approval of District Disbursements for the period of November 5, 2015 to November 18, 2015 \(Information\)](#)
5. [Consideration of Additions/Amendments to Vendors and Purchase Order Lists for Fiscal Year 2015-2016 \(Motion\)](#)



**D. CEO & Port Director**

1. [CEO & Port Director's Report \(Information\)](#)
2. [Procurement Schedule \(Information\)](#)
3. [Policy Schedule \(Information\)](#)
4. [Consideration for Approval of Assignment of Subleases on NCEL Property \(Motion\)](#)

**E. Board Communication**

Commissioner's report of attendance at meetings, activities approved on the Calendar of Events, or civic or special functions (Information)

**F. Marketing and Foreign Trade Zone Services – Will Berg**

1. [Report on Upcoming Activities and Activities Attended \(Information\)](#)
2. [Press Report \(Information\)](#)
3. [Consideration of Professional Services Agreement with Searle Creative for Special Events, Marketing Services, Web Services and Event Management \(Motion\)](#)

**G. Chief Operations Officer – John Demers**

1. [Chief Operations Officer's Update – Oral \(Information\)](#)
2. [Consideration for Approval of Professional Services Agreement for the Preparation of a Supplemental Environmental Impact Report Related to Cargo Throughput Expansion \(Motion\)](#)
3. [Consideration for Approval of Professional Services Agreement for Project Management Team Support \(Motion\)](#)

**H. Chief Finance & Administrative Officer – Andrew Palomares**

1. [Chief Finance & Administrative Officer's Update – Oral \(Information\)](#)
2. [Treasurers Report \(Motion\)](#)

**I. Board of Harbor Commissioners Comment**

Board members may present non-agenda items for informational purposes only (Information)



**J. Committee Reports**

Commissioner's update of attended Oxnard Harbor District Committee meetings (Information)

**K. Public Communications**

Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District and not on the Agenda may do so. Please approach the podium. All comments are subject to a three minute time limit.

**L. Adjournment**

The Board will adjourn to the **regular Board Meeting on Monday, December 14, 2015** or call of the President.

The public may address any item on the Agenda by submitting a speaker card to the Executive Aide/Clerk of the Board prior to or during the time the matter is addressed by the Board. Speaker comments are limited to three minutes.

The Oxnard Harbor District complies with the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, contact the Executive Aide/Clerk of the Board at (805) 488-3677 forty-eight hours prior to the meeting to enable the District to make reasonable arrangements to allow participation in this meeting.