

BOARD OF HARBOR COMMISSIONERS

Dr. Manuel M. Lopez President
Arlene N. Fraser Vice President
Jason T. Hodge Secretary
Mary Anne Rooney Commissioner
Jess Herrera Commissioner

PORT MANAGEMENT

Kristin Decas CEO & Port Director

Foreign Trade Zone #205



WORLD TRADE CENTER
OXNARD

BOARD MEETING
Monday, December 12, 2016
At 5:30 pm

The entire agenda documentation is available for review in the lobby of District's Building at 333 Ponoma Street, Port Hueneme. The agenda is also available on the District's website at: www.portofhueneme.org.

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE TRANSACTED OR DISCUSSED AT THE REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS TO BE HELD ON MONDAY, DECEMBER 12, 2016, AT **333 PONOMA STREET**, PORT HUENEME, CALIFORNIA

A. Pledge of Allegiance to The Flag of The United States of America

B. Roll Call

C. Special Orders

1. [Special Recognition \(Information\)](#)
2. [Submission of the District's Comprehensive Annual Financial Report \(CAFR\) for Fiscal Year Ended 06-30-16 \(Motion to Receive\)](#)
3. [Consideration of Cancellation of the December 26, 2016 Regular Board of Harbor Commissioners Meeting \(Motion\)](#)

D. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless an item is pulled by a Board member from the Calendar. Pulled items will be discussed and acted on separately by the Board.

1. [Minutes of the Regular Board Meeting of November 28, 2016 \(Motion\)](#)
2. [Fiscal Year 2016-2017 Calendar of Events \(Motion\)](#)
3. [2016 Oxnard Harbor District Standing Board & Committee Calendar \(Information\)](#)
4. [Consideration of Ratification and/or Approval of District Disbursements for the period of November 16, 2016 to December 06, 2016 \(Motion\)](#)



E. CEO & Port Director

1. [CEO & Port Director's Report – Oral \(Information\)](#)
2. [Procurement Schedule \(Information\)](#)

F. Board Communication

Commissioner's report of attendance at meetings, activities approved on the Calendar of Events, or civic or special functions (Information)

G. Business Development – Dona Lacayo

None

H. Marketing and Foreign Trade Zone Services – Will Berg

1. [Report on Upcoming Activities and Activities Attended \(Information\)](#)
2. [Press Report \(Information\)](#)
3. [Consideration of Support for 29th Annual Agricultural Transportation Coalition Meeting \(Motion\)](#)
4. [Consideration of California Maritime Leadership Symposium Sponsorship \(Motion\)](#)
5. [Consideration of 2017 Association of Pacific Ports Sponsorship \(Motion\)](#)

I. Chief Operations Officer – John Demers

1. [Chief Operations Officer's Update - Oral \(Information\)](#)
2. [Consider Purchase of Shore Power Extension Cable System with Igus Inc. \(Motion\)](#)
3. [Consideration of Professional Services Agreement for Rincon Environmental to Conduct Green House Gas Inventory \(Motion\)](#)

J. Chief Finance & Administrative Officer – Andrew Palomares

1. [Chief Finance & Administrative Officer's Update - Oral \(Information\)](#)
2. [Treasurers Report \(Motion to Receive\)](#)

K. Board of Harbor Commissioners Comment

Board members may present non-agenda items for informational purposes only (Information)



L. Committee Reports

Commissioner's update of attended Oxnard Harbor District Committee meetings (Information)

M. Public Communications

Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District and not on the Agenda may do so. Please approach the podium. All comments are subject to a three minute time limit.

N. Closed Session

1. CONFERENCE WITH LABOR NEGOTIATORS (Gov't Code 54957.6)
Agency designated representatives Kristin Decas, CEO & Port Director
Employee organization: Service Employees International Union Local No. 721
2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One (1) potential case.

O. Adjournment

The Board will adjourn to the **regular Board Meeting on Monday, December 26, 2016** or call of the President.

The public may address any item on the Agenda by submitting a speaker card to the Executive Aide/Clerk of the Board prior to or during the time the matter is addressed by the Board. Speaker comments are limited to three minutes.

The Oxnard Harbor District complies with the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, contact the Executive Aide/Clerk of the Board at (805) 488-3677 forty-eight hours prior to the meeting to enable the District to make reasonable arrangements to allow participation in this meeting.