

**TITLE: Gatherings of Ten (10) or More People and Symptomatic Individuals on Port Property During COVID-19 Crisis**

**PROMULGATED BY THE CEO & PORT DIRECTOR ON:** April 19, 2021

**EFFECTIVE DATE: IMMEDIATELY UPON PROMULGATION**

This Administrative Policy is effective upon approval by the CEO & Port Director pursuant to the provisions of Ordinance No. 241.

**SUPERSESSION:**

This Policy supersedes Administrative Policy # 411

**PURPOSE:**

To remain in compliance with State of California tiered system for meetings, receptions, conferences as the State and County of Ventura progress through the tiers for the Blueprint for a Safer Economy.

**POLICY:**

A. Every individual and organization conducting business or any organized activity on Port property must comply with the State of California's guidelines for meetings, receptions, conferences and other types of gatherings based on the State of California's tiers within the Blueprint for a Safer Economy, and must have obtained the written permission of the CEO & Port Director at least thirty (30) days in advance of the gathering. The 30-day time period may be adjusted by the CEO & Port Director in her reasonable discretion.

B. No person exhibiting any of the symptoms of COVID-19, including but not limited to a fever, may enter or remain upon Port property.

C. In the Purple Tier, these activities are only allowed outdoors and capacity is limited to 25 people. If all guests are tested or show proof of full vaccination, capacity increases to up to 100 people.

D. In the Red Tier, outdoor gatherings are limited to 50 people, and capacity increases to 200 if all guests have been tested for COVID 19 with negative results within the previous 72 hours, or show proof of full vaccination. In this tier, indoor activities are allowed if all guests have been tested for COVID 19 with negative results within the previous 72 hours, or show proof of full vaccination; capacity is limited to 100 people.

E. In the Orange Tier, outdoor gatherings are limited to 100 people, and capacity increases to 300 if all guests have been tested for COVID 19 with negative results within the previous 72 hours, or show proof of full vaccination. In this tier, indoor activities are allowed if all guests have been tested for COVID 19 with negative results within the previous 72 hours, or show full proof of vaccination; capacity is limited to 150 people.

F. In the Yellow Tier, outdoor gatherings are limited to 200 people, and capacity increases to 400 if all guests have been tested for COVID 19 with negative results within the previous 72 hours, or

show proof of full vaccination. In this tier, indoor activities are allowed if all guests have been tested for COVID 19 with negative results within the previous 72 hours, or show full proof of vaccination; capacity is limited to 200 people.

For reference the State of California information is here:

<https://www.cdph.ca.gov/Programs/OPA/Pages/NR21-109.aspx>

This policy shall remain in effect for the duration of the COVID-19 crisis, as determined by the CEO & Port Director.

**RELATED POLICIES AND PROCEDURES:**

None.

**DEFINITIONS:**

“Gathering” for purposes of this policy shall mean and include any assembly, meeting, or event of any kind.