

TITLE:
Trash Bins and Waste Materials Policy
ADOPTED BY BOARD OF HARBOR COMMISSIONERS:
June 23, 2014
EFFECTIVE DATE:
This Administrative Policy is effective upon approval by the Board of Harbor Commissioners.
SUPERSESION:
This policy supersedes Administrative Policy # 3178.
PURPOSE:
The purpose of this policy is to set forth procedures regarding the usage of trash bins and the handling of customers' waste materials within the secure boundaries of the Port of Hueneme.
POLICY:
<p>1. BACKGROUND: The Oxnard Harbor District Port Terminal Tariff provides:</p> <p>Item No. 65 RUBBISH AND WASTE MATERIAL-It shall be unlawful to throw, discharge, or deposit, or cause, suffer, or procure to be thrown, discharged or deposited upon the areas of the Oxnard Harbor District or other places under the jurisdiction of the Board, any decayed or decaying fruits, fish or vegetables, or the carcass of any dead animal or fish or putrefying matter, or any rubbish or refuse matter of any kind. Upon the neglect, failure or refusal of any person so throwing or depositing any such material mentioned above to immediately remove the same, it shall be the duty of the Director to remove the same at the expense of such person responsible there for.</p> <p>Item No. 406 TRASH BINS- Cargo handlers, vessel operators or agents will provide their own trash bins, any size, for the removal of scrap dunnage, shoring materials, pallets, debris, damaged cargo, sweepings, etc. from their vessel and dock operations.</p> <p>Resolution No. 1106 was adopted by the Board of Harbor Commissioners on April 8, 2013 that encourages all State, County, Municipal and District governmental agencies within the State of California to restrict the use of single use non-compostable plastic bags.</p> <p>In addition to the Tariff regulations, unless otherwise specified the District's terminal and lease agreements place the obligation for obtaining and/or paying for refuse collection on the Tenant.</p> <p>The District maintains trash bins throughout the Port for internal use. Port customers requesting trash bins to be supplied by the District are subject to a per trash bin fee as stated</p>

in the Port Terminal Tariff.

This policy does not apply to foreign waste that requires special handling.

2. REQUIREMENTS:

- a. Port customers are encouraged to restrict the use of single use non-compostable plastic bags.
- b. It shall be the responsibility of tenants, cargo handlers, vessel operators or agents to provide necessary trash bins of any size for the removal of scrap dunnage, shoring materials, pallets, debris, damaged cargo, sweepings, etc from their vessel, terminal, warehouse and dock area.
- c. It shall be the responsibility of tenants, cargo handlers, terminal operators, vessel operators to maintain their assigned terminal and berth areas free from dirt and accumulation of waste.
- d. It shall be the responsibility of the Harbormasters to inspect all assigned terminal and berth areas prior to and immediately after an operation to ensure that the tenant, cargo handlers, vessel operator, or terminal operator has fully complied with this policy prior to the assignment of the terminal and berth area to another party. In the event there is a deficiency, the Harbormaster shall immediately contact the responsible party and request clean up in accordance with this policy and applicable tariff regulations.
- e. In the event a terminal or berth area must be cleaned up by the District's Facilities Department, the responsible party shall be charged for the actual cost of clean up including hourly rates for wages and fringe benefits pursuant to the current contract with SEIU, materials and supplies, equipment and any cost for temporary trash bins, collection and dumping. In addition to the actual costs, the District shall charge the responsible party a clean-up fee of \$ 500.

RELATED POLICIES AND PROCEDURES:

None.

DEFINITIONS:

None.